

Dear Applicants for the City of Helsinki Research Grant,

Please fill in the application form carefully and follow the instructions. Incomplete applications will not necessarily be considered.

The grants are intended for researchers with a higher university degree (MA or equivalent), especially for those who work on their licentiate or doctoral thesis.

The grants can also be awarded to post doc researchers.

Particularly important criteria when considering the applications include, besides high quality, the so-called **Helsinki relevance** of the research project. Priority is given to research projects related to urban economy and economic activity, research on the organisation and assessment of services ordered or produced by the city as well as studies on the living environment and everyday life in Helsinki, including issues related to immigration and international activities of the city.

The following documents are to be enclosed:

- a CV, with information on previous activities and degrees
- a separate research plan (maximum five pages)
- references if available (only written references are taken into consideration)

Any other documents enclosed will not be considered.

Applications with enclosures are to be submitted in two copies to City of Helsinki Urban Facts, P.O.B. 5500, 00099 CITY OF HELSINKI, by March 6th, 2012, at 4 p.m. All applications must arrive by this deadline. (Our street address is Siltasaarenkatu 18 - 20 A 5th floor, Ympyrätalo).

The grants will be presented on the City of Helsinki Science Day. Recipients will be notified by letter before the occasion, and other applicants after the Science Day.

For further information, please contact Research Director Timo Cantell, tel. (09) 310 73362, timo.cantell(at)hel.fi or Senior Researcher Markus Laine, tel. (09) 310 36522, markus.r.laine(a)hel.fi. Should you need advice in compiling the application, you can also contact Ms. Minna Pitkäniemi, Bureau Secretary, ph. 09 310 36298, minna.pitkaniemi(at)hel.fi

Thank you!

GRANT APPLICATION 2012

TO THE MAYOR OF HELSINKI

City of Helsinki Urban Facts
P.O.B. 5500

00099 CITY OF HELSINKI
(Street address: Siltasaarencatu 18 - 20 A
5th floor, Ympyrätalo)
Tel. (09) 310 1612

Amount of grant requested €

Surname of applicant (or research group leader in charge):

Given names of applicant (or research group leader in charge):

Degree:

Current position and employer:

Telephone number:

E-mail:

Address (street and zip code):

Personal identity no:

Title of research project:

Bank account no (IBAN):

Members of the research group (name, degree and current position):

Organisation (eg. university), where research is conducted:

Main study area of research:

Is research conducted in view of a thesis, what?

Estimated costs:

References (enclosures):

Short synopsis of research plan (a separate research plan is to be enclosed to the application):

Previous grants from the City of Helsinki (year, amount):

Other grants from the past five years
(year, granter and amount):

Other pending grant applications (foundation etc., amount requested and purpose):

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Date:

Signature:

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- a separate research plan
- references if available (only written references are taken into consideration)

Applications with enclosures are to be submitted in two copies to City of Helsinki Urban Facts, P.O.B. 5500, 00099 CITY OF HELSINKI, by 6. March 2012 at 4 p.m., and mailed applications have to reach us by then as well. (Our street address is Siltasaarenkatu 18 - 20 A 5th floor, Ympyrätalo).

The grantee is obliged to give the City of Helsinki Urban Facts an account of the use of the grant and of the work done with the aid of the grant or to give an equivalent account within the year after the grant was given, if the research work is still going on.

Grants to employees of the City of Helsinki are taxable income, except in certain cases where it is considered that the grant was given for education.